

WORKING WITH CHILDREN CHECK

GUIDELINES FOR ALL COACHES, MANAGERS, REFEREES, VOLUNTEERS, COMMITTEE MEMBERS & EMPLOYEES



COMPULSORY REQUIREMENT

It is a mandatory requirement of Football NSW that all individuals who work or volunteer with children (u18) within Football NSW hold a WWC Number and provide their WWC Number to their club.

WHO NEEDS A WWC NUMBER?

- All persons in a paid role working with children aged under 18;
- All persons in volunteer roles with children aged under 18, including coaches, managers, technical directors, trainers, youth coordinators, committee members, MPIOs, canteen managers and tour chaperones;
- All Referees, referee coaches, referee mentors; referee assessors, match commissioners;
- Any other role with children u18 (*unless exempt - see below*).

➤ IF YOU ALREADY HAVE A WWC NUMBER

Provide your WWC Number to your club.

➤ IF YOU DO NOT HAVE A WWC NUMBER

Apply for a WWC Check and then provide your WWC Number to your club.

➤ IF YOU HAVE LOST YOUR WWC NUMBER

[To Retrieve your WWC Number CLICK HERE](#) and then provide your WWC Number to you club.

TO APPLY FOR A WWC CHECK AND OBTAIN A WWC NUMBER

1. Complete the WWC Check application on-line & receive your APP (Application) Number.
2. Take your APP number and proof of ID to a NSW Service Centre (Motor Registry).
Persons in paid roles will also be required to pay \$80. There is no fee for volunteers.
3. The NSW Service Centre will issue a receipt as proof of your attendance and payment (if payment is made).
4. You should receive your WWC Number by email within 5 - 7 days.
5. You then provide your WWC Number to your club or to your referee branch if you are a referee.

[To Apply for a WWC Check CLICK HERE](#)

EXEMPTIONS

- Persons under 18 years of age
- Grounds persons
- Guest presenters or speakers for a one-off presentation
- Persons visiting NSW from another State attending an event where the work in NSW will be for no more than 30 days in a calendar year.

WHAT HAS CHANGED?

- FNSW Policy now requires all persons aged 18+ who work or volunteer with children to hold a WWC Number.
- Parent volunteers and Referees are no longer exempt from the WWC.
- The Member Protection Declaration (MPD form) is now completed when registering in My Football Club.

For further information visit the [Football NSW Working with Children Check webpage](#)